



**AGENDA FOR THE ANNUAL GENERAL MEETING OF
ASHFIELD-CUM-THORPE PARISH COUNCIL
TO BE HELD ON WEDNESDAY 13TH MAY 2026
IN THE COMMUNITY HALL NOT BEFORE 8.15 PM
(AS THE ANNUAL PARISH MEETING WILL BE PRECEDING THIS MEETING)**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Members of the public are welcome at this meeting – see item 3 on agenda

1. **Appointment of Chair**
2. **Apologies for Absence**
3. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
4. **Declaration of Interests** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
5. **Report from County Councillor**
6. **Report from District Councillor**
7. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Wednesday 11th March 2026 be signed as a correct record.*
8. **Matters arising and Action Points from the March minutes**
9. **Planning:**
 - a. *To consider any planning applications which have been submitted since the last meeting: None*
 - b. *To consider any planning applications which have been submitted since agenda published.*
 - c. *Updates and outcomes on previous planning applications: None*
10. **Parish Council Activities**
 - a. *To consider co-option to fill vacancy on Council*
 - b. *Highways & Footpaths: Report on activity since the last meeting*
 - c. *Consideration of estimate of costs for the installation of road signs to improve pedestrian safety in the village*
 - d. *Update on development of Emergency Plan for the village*
 - e. *CIL Payment Received – consideration of potential projects*
 - f. *To consider whether to submit an Expression of Interest for Neighbourhood Plan funding*
 - g. *To consider involvement with the Suffolk Enhanced Bus Partnership*
 - h. *To re-adopt the Standing Orders*
 - i. **New Policy Adoptions**
 - i. *Equality & Diversity*
 - ii. *Dignity at Work*
 - iii. *Grievance*
 - iv. *Disciplinary*
 - v. *Grants & Donations*
 - vi. *Safeguarding*
 - vii. *Complaints*
 - j. **Policy Reviews:**
 - i. *Environmental Policy*
 - ii. *Freedom of Information Policy & Publication Scheme*
 - iii. *Data Protection (to include Retention & Privacy)*
11. **Finance**
 - a. *To review the Financial Statement as supplied by the Clerk*
 - b. *To re-adopt the Financial Regulations*
 - c. *To approve CIL Statement for period 2025-2026 for submission*
 - d. *To confirm Exemption from External Audit for Accounting Period 2025-2026*
 - e. *To approve Annual Governance Statement for Accounting Period 2025-2026*
 - f. *To approve the Accounting Statements for 2025-2026*
 - g. *To accept Internal Auditors Report & Recommendations*
 - h. *To appoint Internal Auditor for 2026-2027*

- i. *To confirm dates for the Notice for the Period for the Exercise of Public Rights in 2026*
- j. *To consider update to Bank Mandate*
- k. *Virement to Reserves – to move £5616.40 in CIL funds from current account to reserves as an interest bearing account*
- l. *To agree payments as detailed on Payment Schedule*

12. Urgent Matters to be brought to the attention of the Council

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*

Sarah Clare, Parish Clerk

07/05/2026