



**AGENDA FOR THE ANNUAL GENERAL MEETING OF  
ASHFIELD-CUM-THORPE PARISH COUNCIL  
TO BE HELD ON MONDAY 12<sup>TH</sup> MAY 2025  
IN THE COMMUNITY HALL NOT BEFORE 8.15 PM  
(AS THE ANNUAL PARISH MEETING WILL BE PRECEDING THIS MEETING)**

*The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.*

**Members of the public are welcome at this meeting – see item 2 on agenda**

1. **Appointment of Chair & Vice-Chair**
2. **Apologies for Absence**
3. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*
4. **Declaration of Interests** *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*
5. **Report from County Councillor**
6. **Report from District Councillor**
7. **Minutes of previous meeting.** *To resolve that the minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> March 2025 be signed as a correct record.*
8. **Matters arising and Action Points from the March minutes**
9. **Planning:**
  - a. *To consider any planning applications which have been submitted since the last meeting: None*
  - b. *To consider any planning applications which have been submitted since agenda published.*
  - c. *Updates and outcomes on previous planning applications: None*
  - d. *Consideration of response to Consultation from District Council about changes in Planning Application notifications.*
10. **Parish Council Activities**
  - a. *To consider co-option to fill vacancies on Council*
  - b. *Highways & Footpaths: Report on activity since the last meeting*
  - c. *Consideration of Emergency Plan for the village*
  - d. *To adopt new Model Standing Orders*
  - e. *Policy Reviews:*
    - i. *Environmental Policy*
    - ii. *Freedom of Information Publication Scheme*
11. **Finance**
  - a. *To review the Financial Statement as supplied by the Clerk*
  - b. *To adopt new Model Financial Regulations*
  - c. *To approve CIL Statement for period 2024-2025 for submission*
  - d. *To confirm Exemption from External Audit for Accounting Period 2024-2025*
  - e. *To approve Annual Governance Statement for Accounting Period 2024-2025*
  - f. *To approve the Accounting Statements for 2024-2025*
  - g. *To accept Internal Auditors Report*
  - h. *To appoint Internal Auditor for 2025-2026*
  - i. *To confirm dates for the Notice for the Period for the Exercise of Public Rights in 2025*
  - j. *To consider update to Bank Mandate for additional online user.*
  - k. *To agree payments as detailed on Payment Schedule*
12. **Urgent Matters to be brought to the attention of the Council**

*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making*